

KY-ASAP State Board Meeting Minutes
August 21, 2014
Office of Drug Control Policy Conference Room
125 Holmes Street
Frankfort, KY

Board Members Present

Steven Bing-KY Health Department Association
Steve Shannon-KY Association of Regional Programs
Van Ingram-Designee for Secretary, J. Michael Brown, Justice & Public Safety Cabinet
Elizabeth Nichols-Designee for Administrative Office of the Courts
Tim Cesario-Designee for Angela Hall, Private Community-Based Organization
Maggie Schroeder-Designee for Sec. Audrey Haynes, Cabinet for Health and Family Services
Leslie Hall-KY Family Resources Youth Services Coalition
David Sloane-American Heart Association
Ellen Kershaw-American Lung Association
Tiffany Quarles-Designee for Fred Higdon, Alcoholic and Beverage Control
Ron Rice-Local Tobacco Addiction, Substance Abuse Board
David Slone-American Heart Association
Connie Smith-Division of Behavioral Health

Guests present

Dr. Catherine Martin-UK Department of Psychiatry Division Child & Adolescent Psychiatry
Lisa Clark- Project Manager-Adolescent Health & Recovery Treatment & Training (AHARTT)

Office of Drug Control Policy Staff present

Amy Andrews-KY-ASAP State Program Manager
Stephanie Dawson -Office of Drug Control Policy Internal Policy Analyst

Welcome and Introductions

The meeting began at 11:12 a.m. with Connie Smith, Chair presiding

Welcome and introductions were made.

Minutes-May 15, 2014 meeting

Motion was made by Leslie Hall and seconded by Steven Bing to approve the minutes of the May 15, 2014 meeting. Motion passed

Executive Director Report-Van Ingram

Van started the meeting by informing the board that there was \$47,000 left at the end of the 2013-2014 budget. With that extra money, McCracken County's new board start-up money was paid and the \$5,000 Alliance fee was paid towards the Partnership for a Drug-Free Kentucky.

KY Interactive will now be hosting the KY ODCP website. The site was built on Microsoft's CMS platform and they are no longer going to support CMS. The website will be moved over to Microsoft's new platform called Sharepoint. The cost of migrating the existing site content over to Sharepoint under the time and materials component is \$1,980.00.

He also asked about possibly using some of those funds, \$16,000 over the next 2 years to help fund the Kentucky Youth Leadership Summit.

Amy Andrews stated there would not be any new boards except McCracken board and they have already been paid.

Van also asked the Board to allow funding for Amy to have access to EMARS to process financial transactions as related to KY-ASAP expenditures.

He announced that Angela Hall with Cumberland River would be resigning and that Tim Cesario was interested in being appointed in her position.

Attorney General Jack Conway, Gov. Steve Beshear, First Lady Jane Beshear and members of the Substance Abuse Treatment Advisory Committee announced on Aug. 11 that 19 substance abuse treatment grant proposals from across the Commonwealth have been selected for funding through the KY Kids Recovery program. The grants will fund comprehensive adolescent substance abuse treatment programs, both expanding treatment beds at existing facilities and creating new adolescent treatment programs with the full continuum of care, including intensive outpatient and follow-up care centers. \$17,976,992 has been recommended in funding from an available total of \$19,200,000. The remaining balance will be reserved for future statewide projects and administrative oversight of recipients' expenditures.

Connie Smith asked the board for a vote to set aside \$16,000 for the Kentucky Youth Leadership Summit for the next 2 years. Motion made by Steve Shannon and seconded by Steven Bing.

Next, Connie Smith asked the board to vote to use \$300 out of the ASAP budget to pay for Amy to have access to EMARS, the state financial accounting system. Motion made by David Sloane and seconded by Ron Rice.

There was also a motion on the floor to keep Cumberland River part of the KY-ASAP state board with Tim Cesario as the representative. Motion made by Leslie Hall and seconded by Ron Rice.

UK Adolescent Health & Recovery Treatment & Training Recovery (AHARTT), presented by Lisa Clark and Dr. Catherine A. Martin, UK Department of Psychiatry Division Child & Adolescent Psychiatry

On May 19, 2014, Attorney General Jack Conway announced that the University of Kentucky was being awarded \$1.5 million to develop a comprehensive plan for the prevention and treatment of substance abuse by adolescents. The funding was a direct result of two settlements Attorney General Conway secured with two pharmaceutical companies. The goal is to identify and treat adolescent substance abuse in a timely and effective manner statewide by pooling and developing resources in the Commonwealth.

The goals and objectives are to assess and treat adolescent substance abusers and their families, model evidence based treatment and educate providers, disseminate model treatment interventions to communities with the highest need, and evaluate and determine the most cost effective routes of treatment and education.

Training and treatment would include CBT through ENCOMPASS, functional Family therapy, 12 step training, contingency management, hands on pharmacotherapy clinics with naloxone guidance and smoking cessation, telemedicine follow up of patients and providers, and addiction medicine training.

AHARTT will have a model clinic at University of Kentucky and will have training labs across the state for practitioners. They want to provide direct service and establish a novel and effective adolescent substance abuse program.

Lisa Clark stressed that they will be traveling to several communities, Lexington, Hopkinsville, Morehead and others looking to providers to help with treatment. They are sending out emails to get thoughts and comments and developing a website with education videos.

AHARTT is having a Community Conversation event on August 28, 2014 to discuss educational and clinical opportunities for adolescents, families, and providers. They want people there to provide feedback on how to improve the program and they will be sharing the plans for increasing adolescent substance abuse assessments, treatments and training throughout the Commonwealth.

KY-ASAP Report-Amy Andrews

Amy presented the account summary for the SFY 2014. There was a \$47,109.84 carryover.

For SFY 2014, the bulk of the money went to the local boards. There was also a check for McCracken County set back out of that budget.

Amy said she has invoiced and paid the Partnership for a Drug Free Kentucky.

The KY-ASAP Program was allocated \$1,725,660.00 for SFY 2015 which includes the carryover of \$25,460.00.

New Business:

September is National Recovery Month.

September 8th – 14th – Suicide Prevention Awareness Week

September 9th – Fetal Alcohol Spectrum Disorders Awareness Day

Van is working with Diane McFarland on medical marijuana and Kentucky Marijuana Prevention.

Old Business:

Update on Clay-Jackson Local KY-ASAP Board – The Lord's Gym Funding Request

After the May 2014 state board meeting, we sent an e-mail to Ruthie Sizemore enumerating the information which the state board would need in order to approve the proposed \$500 per month (up to \$6,000/year) expenditure for the Lord's Gym.

1. Jackson County Ministries.

- a. The Clay/Jackson Local KY-ASAP Board shall request Jackson County Ministries, as the parent entity and 501(c)3 entity for the Lord's Gym, to allow the funding be awarded to it and subsequently disbursed the funds to the Lord's Gym as provided in 1(b) below.

Answer: Jackson County Ministries (JCM) has agreed to be the fiscal agent for the Lord's Gym and disperse funds when needed.

- b. The Clay/Jackson Local KY-ASAP Board will disburse \$500 per month (not to exceed \$6,000) to Jackson County Ministries to fund the projects/programs described in the budget which the Lord's Gym shall submit (see paragraph 2(a) below). However, the monthly disbursement shall only be made upon receipt of written report from the Lord's Gym detailing the specifics the programs/projects funded with the previous months' distribution. In the event the Lord's Gym fails to provide a monthly written report, as described herein, then no further disbursements shall be made.

Answer: A copy of this email was presented at the ASAP Board meeting today and these stipulations were agreed upon. Two funding proposals for September 2014:

\$400.00 - Student Led Oral Health Presentation. High School students will outline the importance of good oral health care and the dangers of using such things as tobacco. The students will train middle school students who will then do presentations in the elementary school. With the assistance of a local artist, the students will create a visual presentation/mold of the decay of gums and teeth due to tobacco use. The models will be used at the 2014 Jackson County Health fair and other to be determined presentations. \$400 will be used to purchase materials and tools to build the mouth models

\$100.00 - Addicted: A Dose of Reality. This is a UNITE program to educate of warning signs of youth using drugs. It informs parents about current song lyrics and content of video games. The intended audience is parents or other adults working with youth. This awareness presentation will be presented before the Craft Program and Screen on the Green begin. Additionally, tricycles & beer goggles will be used to show the dangers of drinking & driving. The funds will be used to purchase refreshments.

Unfortunately, the applicant on these two requests is the Lord's Gym. I have contacted Ms. Sizemore to advise her that the Jackson County Ministries would be the appropriate applicant. Ms. Sizemore indicated that they would be modifying and resubmitting.

- c. Jackson County Ministries, upon receipt of funds from Clay/Jackson Local KY-ASAP Board, shall pass those funds to the Lord's Gym to fund the specific program/projects in the budget provided by the Lord's Gym in satisfaction of paragraph 2 below for that month's program/projects.

Answer: JCM has agreed to disperse funds as needed.

No documentation has been provided that shows this agreement. Ms. Sizemore indicated today that Jake Moss with the Jackson County Ministries is not available today, but that as soon as possible she will have him submit a letter that indicates Jackson County Ministries' acceptance to serve in this capacity.

2. The Lord's Gym.

- a. Specific Program/Project Budget. The Lord's Gym must submit a budget which details the programs which will be funded including the timeframe of those programs and the amounts of those programs - \$500 per month not to exceed \$6,000. The budget should provide specific information about what the monthly funding will be used to purchase (i.e. educational material, curriculum, etc.) This budget should

be approved by the Clay/Jackson Local KY-ASAP Board and the State KY-ASAP Program Manager.

Answer: Ruthie Sizemore has discussed this procedure with Rebecca Koury-Board member for the Lord's Gym

- b. Monthly Reports. The Lord's Gym must submit a detailed monthly written report to the Clay/Jackson Local KY-ASAP Board which provides specifics on the projects/programs it has provided using the funding provided by the Local KY-ASAP Board. Further, the monthly written report should provide information on exactly what the funds were utilized for.

Answer: The Lord's Gym Board has agreed to this.

- c. Mold Remediation. The Lord's Gym must submit a detailed report that describes the steps it has taken to resolve the mold issues throughout the facility. Additionally, the Lord's Gym must provide a report from a reputable mold remediation company which certifies the successful remediation of all mold in the facility.

Answer: The Lord's Gym board is in the process of securing a reputable company to certify the mold removal. This process will be completed by October 2014. During the months of August and September the Lord's Gym is planning activities outside of the Lord's Gym. Ex. Booth at Health Fair, Weekly "Screens on the Green" promoting drug free activities (movie) in ball fields in Jackson County.

- d. Appointment of Director. Funding shall not be granted until such time as a Director is appointed. Once a director is appointed the Lord's Gym shall notify the Clay/Jackson Local KY-ASAP Board with the name, credentials and date of appointment. The Clay/Jackson Local KY-ASAP Board in turn shall notify the KY-ASAP State Program Manager with this information.

Answer: Director has already been appointed. Official paperwork (Lord's Gym Board minutes) will be sent to KY-ASAP State Program immediately.

The Lord's Gym also wanted to advise the state board that the upper rooms of the gym are now open and the following activities are being held there: guitar lessons, art classes, UNITE Class for middle or high school students, UNITE Class - Addicted: A Dose of Reality"

3. Clay/Jackson Local KY-ASAP Board.

- a. Budget. The local board will request budget modification to its budget in the amount of \$6,000 for this project.

Answer: ASAP Coordinator will request budget modification to State ASAP Coordinator.

- b. Semi-Annual Reporting. The local board shall report only the actual expenditures made during each mandatory semi-annual reporting period. Furthermore, the local board will include the information provided in the Lord's Gyms monthly report in its semi-annual reports.
- b. Year End Carryover. The local board shall remain cognizant of any unused funds awarded for the Lord's Gym and shall include those in its year end carryover budget as part of the mandatory final semi-annual report.

Leslie Hall pointed out that the Clay-Jackson ASAP Board seems to be indecisive and Steve Shannon stated that he didn't feel it was very concrete and not stable. He suggested they give The State Board a full year's budget.

Next meeting will be held on November 20, 2014

2014 Meeting Dates:

November 20, 2014

Adjournment

Motion by Steve Shannon and seconded by Leslie Hall to adjourn.

Motion passed and the meeting was adjourned at 12:28 p.m.

Recorder of Minutes: Stephanie Dawson